

Manager Meeting Minutes



May 7, 2026

1:00pm

Attendees: Brian Kalish (AWE), Brian Wolfe (FSC), David Walters (DWD Veterans), Ginger Keymer (AWE), Kathy Kloes (FSC), Kathryn Krause (NTC), Kristin Derrie, Libby Heidmann (AWE), Lisa Young at 1:40pm (Nicolet) and Matthew Rice (DWD). **Absent:** Amber Stancher (MSTC) and Patty Noland (DVR).

1. Approval of April 2nd Manager Meeting Minutes

- a. Rice made the motion to approve; seconded by Derrie . Minutes approved.

2. Job Center Updates

a. Marathon County

- i. Kalish and others have a relocation meeting scheduled for this afternoon. Questions remain on whether the wifi will be installed in time for a June 1st opening.
- ii. Tour scheduled for May 21st at 10:00am

b. Northern Advantage

- i. Apart from DVR, we have confirmation that most partner leases end May 31, 2027.
- ii. Consensus that partners do not want to stay in the 51-A North Brown St building and that all partners are interested in ending their leases in May of next year.
- iii. No information yet from DET on whether they will remain in Rhinelander.
- iv. FSC is still interested in sharing space with other Job Center partners.
- v. Keymer mentioned potential commercial space down the street, a half block down in historic bank building. Derrie mentioned she and Kloes had seen the same posting and volunteer to share the lease specs with other Managers.

3. Staffing Updates – No updates

4. Other Business

- a. **Confirm MOU Parties & Signatories** – Heidmann has reached out to MOU support contacts for clarification on active parties in WDA6 and guidance on choice of signatories when multiple are listed.

b. MOU Service Grid:

- i. Heidmann shared last year's grid and partners agreed to look for errors and changes and send any updates to Keymer and Heidmann by May 18th.
- ii. MOU Submission Deadline is May 29, 2026

- c. **Referral Process** – Discussion from Derrie and Walters on referral process.

- d. **Draft Job Center Closure Policy & Manager/Media Contacts** – Keymer shared revised documents on Job Center closure and media contacts. Managers present shared contact information and preferred method of communication. Keymer will confirm contact information with others not present at the meeting.

Meeting adjourned at 1:41 p.m.



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